



**J.C. WORDASSIST LTD.
APPEALS DEPARTMENT**
Toll Free Phone: 1-888-811-9882
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appeals@jcword.com

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**CIVIL / FAMILY
APPEAL ORDER FORM**

ORDERED BY:		Appeal is from a:	
Firm Name:		<input type="checkbox"/> Trial Judgment	
Address:		<input type="checkbox"/> Order of a Statutory Body	
City/Postal:		<input type="checkbox"/> Summary Trial Judgment	
Phone/Fax:		<input type="checkbox"/> Chambers Judgment	
Attention:		<input type="checkbox"/> Other (please provide details)	
Signature: _____	Order Date: _____	Email: _____	

LOWER COURT FILE #: _____ **COURT OF APPEAL FILE #:** _____

FILE NAME: _____

JUDGE NAME: _____ **LOCATION OF TRIAL:** _____

LIST OF DATE(S) TO BE TRANSCRIBED:

(RED) TRANSCRIPT BOOKS

(Please check off the portions you require to present your case at the Court of Appeal)

NON-JURY PROCEEDINGS	PROCEEDINGS BEFORE A JURY
<input type="checkbox"/> Opening Statement of Plaintiff/Claimant	<input type="checkbox"/> Comments to Jury Panel <i>(prior to jury selection)</i>
<input type="checkbox"/> Opening Statement of Defendant/Respondent	<input type="checkbox"/> Judge's Opening Remarks to Jury
<input type="checkbox"/> All Evidence called at Trial/Hearing	<input type="checkbox"/> Plaintiff/Claimant Opening Address to Jury
<input type="checkbox"/> All Evidence called on Voir Dire	<input type="checkbox"/> Defendant/Respondent Opening Address to Jury
<input type="checkbox"/> Arguments of Counsel <i>(applications, voir dire, etc.)</i>	<input type="checkbox"/> Evidence called in the presence of the jury
<input type="checkbox"/> Judge's Oral Rulings <i>(applications, voir dire, etc.)</i>	<input type="checkbox"/> Evidence called in the absence of the jury
<input type="checkbox"/> Plaintiff/Claimant Closing Argument	<input type="checkbox"/> Argument in the presence of the jury
<input type="checkbox"/> Defendant/Respondent Closing Argument	<input type="checkbox"/> Argument in the absence of the jury
<input type="checkbox"/> Judge's Final Decision	<input type="checkbox"/> Plaintiff/Claimant Closing Address to Jury
<input type="checkbox"/> Other <i>(please provide details):</i>	<input type="checkbox"/> Defendant/Respondent Closing Address to Jury
	<input type="checkbox"/> Pre-Charge conference in the absence of jury
	<input type="checkbox"/> Judge's charge to the jury
	<input type="checkbox"/> Jury's Verdict

(BLUE) APPEAL RECORD

Please check here if you JCW to prepare the Appeal Record for this appeal.
(We will provide you with a draft index of the Appeal Record. Once confirmed by you, we will finalize on that basis.)

(BLUE) APPEAL BOOKS

Please check here if you wish JCW to prepare the Appeal Book for this appeal.
(We provide you with a draft index of the Appeal Books. Once confirmed by you, we will finalize on that basis.)

<input type="checkbox"/>	Include all exhibits/affidavits in Appeal Books <i>(Trial, voir dire, identification, etc.)</i>
<input type="checkbox"/>	Include specific exhibits only <i>(Please provide a list of specific exhibits on separate sheet.)</i>

RATE OF SERVICE: Normal Priority Expedited Daily Estimate Required

Filing Deadline: **Deliver by:** **LSS Contract #**

Please print, sign, and submit your order **with a copy of your filed Notice of Appeal** to:
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